## **Meeting Minutes**

Date: December 11, 2024 (every 3<sup>nd</sup> Wednesday of the Month) Time: 2:00 p.m. - 3:30 p.m.

Location: SAB-211 and ZOOM: https://4cd.zoom.us/j/81010932530

Meeting ID: 810 1093 2530 Passcode: 248810

## **Voting Members**

**Chairperson**: Victoria Menzies

Managers: Monica Rodriguez, Ashley Phillips, Joel Nickelson-Shanks Faculty: Andrew Kuo, Joseph Randy Carver; *Alternate: Gabriela Segade* 

**Classified**: Brian Williams, 1 Vacant **Students**: Sanskar Rana, Frankie Concha

## **Non-Voting Members**

Managers: Nick Dimitri, Chao Lieu Sara Marcellino, Jason Berner

Present: Victoria Menzies, Maya Jenkins, Kyle Alvarado, Gabriela Segade, Brian Williams, Andrew Kuo, Jaina Eyestone, Nick Dimitri,

Sanskar Rana, Monica Rodriguez

Zoom: Robert Bagany, Matthew Houser, Ashley Phillips

Called to order at 2:08 p.m.

Item	Outcome/Decisions	Action Items
I. Welcome and Introduction		N/A

II.	Approval of November 20, 2024 Minutes	Motioned – Brian Williams Seconded – Andrew Kuo	Minutes approved with four votes, two abstained.
III.	Approval of Current Agenda	Motioned – Brian Williams Seconded – Gabriela Segade	Current agenda approved with modification to cancel May 14, 2025 meeting due to strained faculty schedule (faculty representation).
IV.	Public Comment/Announcements (2 minutes please)	No public announcements.	N/A
	Budget Updates: get Prioritization Process – Ranking lization	Discussed the approval process for various requests, emphasizing the need for thorough research and alignment with grant requirements.  Discussed the allocation of funds for various projects and programs. Items that are critical/necessary for operations are weighted higher than noncritical items.  Voted to hold a special meeting on Friday, December 13, 2024 to finalize ranking process.	Vote/Discussion
VI.	Campus Updates	Tabled due to lack of time.	Informational/Discussion
VII.	Adjournment – Meeting adjourned at 3: p.m.	Next meeting – February 19, at 2pm-3:30pm in SAB-211 and via Zoom.	N/A